Dear Parents,

I am writing to you to let you know that Moorebank High School is operational and quality teaching and learning continues across all learning areas.

As you are aware, we are in the midst of a COVID-19 pandemic. The situation in regard to COVID-19 continues to evolve and efforts are now focused on considered actions to slow the spread of the virus in the community. With this in mind, and in accordance with advice received from NSW Health, we will be discussing the following three actions with students to help manage the spread:

- 1. Wash your hands with soap regularly and thoroughly.
- 2. Sneeze into your elbow or a tissue, disposing of the tissue straight away.
- 3. Stay at home if you are unwell. Students will need to be sent home if they are at school and appear unwell during the day.

As a school, we will also be following guidelines from the Department of Education and implementing some proactive measures, including:

- Cancelling all school assemblies and year / stage meetings until further notice.
- Cancelling excursions until further notice. This includes HSC study days and leadership conferences.
- Cancelling all major arts and sports activities. This will impact our major sports carnivals.
- Cancelling major initiatives and events. This includes Harmony Day and The World's Greatest Shave.

Where excursions / carnivals have been paid by parents, we will place "monies paid into fees in advance". Please contact the school if you do not wish to have monies paid into fees in advance. We ask for patience if requesting a refund as process times will be slower with the number of cancellations being processed and not all suppliers having refund policies in place.

We also kindly request that where possible monies being paid to the school are completed using POP or over the phone to reduce cash handling at this time.

We have also cancelled our Year 7 Parent Teacher evening that has been scheduled for 31<sup>st</sup> March, 2020. The Parent Mental Health First Aid workshops scheduled over four afternoons which was to commence this evening has also been cancelled. We will endeavour to keep you updated with other such cancellations via Facebook and our school website.

The immediate future is likely to be complex and continually evolving, so it is important that we all work together. It is imperative that you keep your child at home if they are unwell.

Please contact the school on 96013999 during school hours if you have any questions or concerns, as the school remains fully operational.

Yours sincerely,

Ms Vally Grego Principal 16/3/2020